

CODE OF CONDUCT POLICY

Purpose: To encourage and maintain the highest professional standards, the Board has established the following rules pertaining to the conduct of members and their guests while participating in Chapter sponsored events or representing the Chapter at the events of others. A member shall be personally responsible for the failure of themselves or their guests to comply with these rules. Any individual witnessing a violation of the code of conduct is encouraged to report the incident immediately to the Chapter employee, board or committee member in charge of the event and then to follow up with a written complaint to the Chapter board of directors.

- A. Individuals shall conduct themselves so as not to jeopardize or interfere with the rights and privileges of others.
- B. Individuals shall obey all safety rules, shall discontinue all unsafe activity immediately upon direction from Chapter staff, board members or committee members and shall not compromise the safety of others by their actions.
- C. Individuals shall refrain from loud, profane, indecent or abusive language or acts when addressing other persons, including Chapter staff.
- D. Individuals shall not physically abuse, harass, accost or reprimand any member, guest, staff member, or director.
- E. Individuals shall not conduct themselves in a manner that interferes with the management of the Chapter.
- F. Individuals shall not reprimand or attempt to discipline any Chapter employee. Any inattention to duty or lack of courtesy on the part of any Chapter employee should be reported to Chapter Board of Directors.
- G. Members shall be held personally responsible for any damage to Chapter property, including, but not limited to, any property the Chapter is responsible for such as property at events, inflicted by themselves or any individual included within the categories of persons enumerated in the Introduction hereinabove.
- H. Members shall not profit financially from their membership in a way distinct from opportunities made available to other members.
- I. Most Chapter events are sponsored events. Suitcasing is not permitted. Individuals engaged in any form of marketing activity, other than the program sponsor, will be asked to leave the event and no refund offered. Repeated violations of the suitcasing policy may result in other sanctions.
- J. Appropriate attire is required when attending Chapter events or representing the Chapter.

- K. No Member shall make any remarks regarding any other member or place anything in writing about any other member that could be deemed libelous, slanderous or an act of defamation.
- L. Individuals that violate this policy shall be subject to sanctions, fines, and/or penalties as reasonably determined at the discretion of the Board of Directors.

Signed _____ Date _____

Print Name _____

Adopted 11/01/18